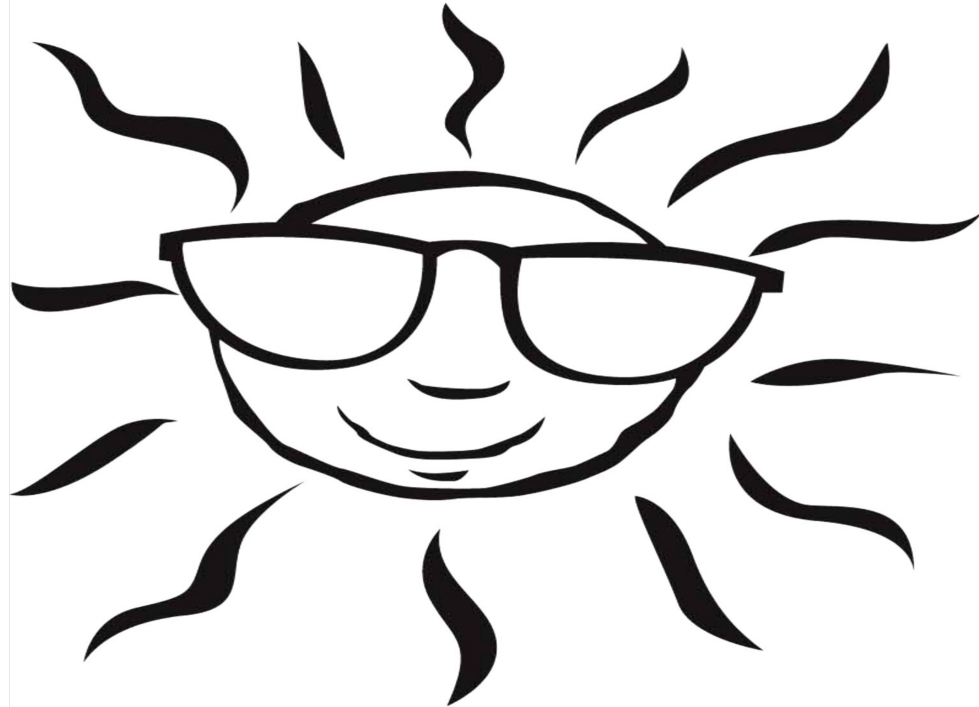


2018

Westwood Recreation



Summer Playground

PARENT HANDBOOK

June 25 - August 3

SUMMER PLAYGROUND PROGRAM

Monday, June 25- Friday, August 3

The Summer Playground Program is available to all Westwood children who are 4 years old as of 10/1/2018 through 8th grade (as of 9/2018). Our objective is to provide quality care for your children as we offer them a variety of fun-filled activities, such as games, arts/crafts and special events throughout the **6-week** program. The fee is \$250.00 for Westwood residents and \$450.00 for non-residents. Registration begins on Tuesday, May 1st for residents and Monday, May 7th for non-residents and ends on Thursday, May 31st. There will be a **\$25.00 late fee** for any registrations accepted after that date.

STAFF

Supervisor of Playgrounds, John Orfini: This is John's 12th year as Supervisor and his 22nd year on staff. He is an English Teacher/Media Specialist at Cresskill High School for the past 29 years. (201) 674-8432

Pre-School Director, Natalie Boes: This will be Natalie's 5th year as Director. She is the Head Teacher at the Recreation Pre-School. (201) 674-8132

K-3 Director at Berkeley, Kim Quill: This is Kim's 4th year as Director. She has a BA degree from Rutgers University. (201) 637-1803

Brookside Park Director, Frank Zimmerman: This is Frank's 4th year as Director. He is a substitute teacher in Emerson and Park Ridge. (201) 674-7236

Gary Buchheister, Recreation Director

gbuchheister@westwoodnj.gov

Margaret McDonough, Administrative Asst.

mmcdonough@westwoodnj.gov

Westwood Recreation Department (201) 664-7882

recreation@westwoodnj.gov

All of our counselors are either in the 11th or 12th grade or in college. They attend a mandatory counselor orientation and a First Aid training session. We also have volunteer CIT's (Counselors In Training) in 9th or 10th grade who assist our regular staff.

ABOUT OUR PROGRAMS

Pre-School at the Berkeley School (47 Berkeley Avenue)

This program is available to children ages 4-5 (as of 10/1/18)

The hours are 9:00am-12:30pm, Monday-Friday. Resident fee: \$250.00 per child

K-3rd Grade at the Berkeley School (47 Berkeley Avenue)

Children entering grades Kindergarten - 3rd Grade (as of Sept., 2018) are welcome.

The hours are 9:00am-3:00pm, Monday-Friday. Resident fee: \$250.00 per child

Brookside Park (Lake St to Brookside Ave off Kinderkamack Road)

Children entering grades 4-8 (as of Sept. 2018)

The hours are 9:00am-3:00pm. Residents fee: \$250.00 per child

RAIN POLICY

The Pre-School and the K-3rd Grade program will continue to stay open regardless of the weather. The Brookside Park procedure is: If there is a steady rainfall **before** 9:00am and the forecast calls for rain the entire day, the park will be closed for that day. Your children may come to the Community Center (CC) and the day's program will be held indoors. Staff will supervise activities, sports, games, and arts and crafts. If rain begins to fall steadily **after** the park opens at 9:00am and prior to 11:00am, please arrange to pick up your child and the program will continue at the CC.

If a steady rain persists after 11:00am, please arrange to pick up your child, as the park will close and the program is cancelled for the day.

If you are unsure, please contact the Camp Director or call the Recreation Department at (201) 664-7882.

In the event of extreme heat (95 degrees or higher), the Brookside Park program will be held in the Community Center.

BEFORE CARE AND AFTER CARE PROGRAMS

Supervised by staff, our summer Playground Program has a Before Care and After Care Program that will be held at Berkeley Elementary School for children in K-3rd grade and Brookside Park for children in **grades 4-8**. If it rains heavily, Brookside's After Care will be held at Berkeley Elementary School. **Fees are for the entire 6 weeks:**

Before Care (7:30-9:00am daily) \$200 - After Care (3:00-5:30pm daily) \$300

On **bus** trip days, Before Care for grades 4-8 will be held at Community Center.

AFTER CARE PROGRAM WILL NOT BE HELD ON THE LAST DAY OF CAMP!

There is a separate registration form that must be filled out.

GENERAL POLICIES

Children must follow all rules and regulations as stated by the summer playground staff. These rules are established in order for our staff to provide your child with a safe, caring, and fun-filled environment. Please review the following list with your child, so that he/she fully understands the policies and procedures of our playground program.

- Please do NOT send your child before 9:00am unless they are enrolled in our Before Care Program. Also, please pick up your child no later than the stated dismissal time. **Failure to do so will result in a late fee of \$10.00 per day.**
- With parental/guardian authorization, children at Brookside Park may leave the parks only for lunch or at the end of the day. All children must sign in and out. Notes can be sent when exceptions are necessary.
- It is the responsibility of the parent/guardian to notify his/her child's counselor when taking your children from the park before their scheduled end time. Every child must be signed out. This confirms where your children are at all times.
- If anyone other than the parent or legal guardian is picking up a child, we require a written note authorizing who is allowed to pick up your child.
- Children will be grouped according to their grades and gender. Each group will be supervised by a specific staff counselor for the entire program. Children will be introduced to their counselor on the first day of the program, so it is advisable that the parent/guardian stay with his/her child to meet the counselor as well. Since there is a partnership between staff and family, please keep our staff informed of any special instructions concerning your children.
- All problems concerning your children should be brought to the attention of his/her counselor. If the parent/guardian is not satisfied with the results obtained through the counselor, then please address the Camp Director.
- Children will be given two playground shirts at the time of registration. **They are to be worn everyday.** Children will not be permitted to stay without wearing them. This enables the staff to readily spot a playgrounder as it identifies and locates legitimate children in the program. Additional shirts can be purchased for \$7.00.

- Under no circumstances will bullying, fighting, or the use of foul language be permitted. Any child exhibiting inappropriate behavior will be informed that his/her behavior is unacceptable and must cease immediately. Extreme, unacceptable behavior could result in the temporary removal of a child from program activities. Parents will be advised should such a decision be made by the site director. After parents have been informed of an issue, should there be any more behavioral problems, the child may be suspended for the duration of the season.
- Proper clothing must be worn at all times. Sneakers are the suggested footwear. Flip-flops are not advisable as the wearer may fall and get injured. Sunscreen should be applied to children prior to attending camp.
- Please do not have your children bring to camp any valuables, such as electronic devices, games, or jewelry. We are not responsible for lost items.
- At all parks, water sprinklers are turned on during the day to cool off the children. Please be aware that their clothes and shoes will get wet. You may want to send a bathing suit with your child, especially at the Berkeley School.
- Pre-School children should bring a snack/drink daily. K-8 children should bring a bag lunch/drink & water daily. If you want your child to buy ice cream, sold by the Berkeley Staff, please have your child bring in \$1.00 daily. An ice cream truck will visit Brookside Park every afternoon.
- If your child has any allergies or any other medical/special condition, fill out a medical information form and return it to the Recreation Dept. prior to the start of camp. Please also contact us if your child needs any other accommodations.
- Pictures of the children will be taken for press releases. Please contact the Recreation Department if you do not want your child photographed.
- All questions, comments, or concerns about the program itself should be directed to the Supervisor of Playgrounds, John Orfini, at (201) 674-8432 or Gary Buchheister, Recreation Director, at (201) 664-7882.
- At the end of the season, you will be asked to complete a parent/guardian satisfaction survey. Please take a moment to answer the questions openly and honestly as our goal is to build upon and improve our existing program and your input is very crucial to us.

TRIP INFORMATION

The Summer Playground Program offers trips for the children enrolled in the Brookside Park Program. Registration for the trips will be held starting on May 1, 2018, at the Recreation Department on a first-come, first-serve basis.

We will have a registration form for each child. It will be kept and used for the entire program which you may update at any time.

On most bus trips, we only accept a maximum of 42 children who will be supervised by 8 staff members. Please register early!

Registration must be completed 7 days (one week) prior for all trips!

PAYMENTS

Payment for trips must be paid at the Recreation Department only, in cash (exact change only) or by check made out to: "Borough of Westwood."

Refunds will only be issued if notice is given 24 hours in advance of the trip. If a trip is cancelled by the Recreation Dept., you will be given a full refund. All refunds will be processed at the end of the summer. If you have any questions, please contact the Recreation Department at (201) 664-7882 or e-mail: recreation@westwoodnj.gov

BUS RULES

All bus trips depart from and return to the parking lot at the **COMMUNITY CENTER**.

Buses cannot accommodate those arriving late as it will leave **promptly at the designated time.** Children **MUST** wear their Westwood Summer Playground T-shirt; no child will be permitted on the bus without it. In the event you do not wish to send your child on a trip, the program will remain open. Any child who misbehaves, or does not follow the rules and regulations of his/her counselor, will not be permitted to attend any future trips.

Parents are not allowed to attend any trips with the camp.

WATER ACTIVITIES

Children who do not know how to swim will not be permitted to sign up for any of the bus trips involving swimming. We abide by all of the rules and regulations of Westwood's Pascack Valley Swim Club; children will be tested for deep water swimming. Only children who can swim the length of the pool may use the diving board. Contact the swim club directly at (201) 664-1080 if you would like to join.

PLEASE NOTE: CHILDREN SHOULD NOT BRING ANY VALUABLES ON TRIPS.

2018 TRIP SCHEDULE (Brookside Park)

Wednesday, June 27 - LAND OF MAKE BELIEVE, Hope, NJ - Bus leaves at 9:00am and returns at 4:30pm. Fee: \$35.00 for admission, pizza, lemonade, and ice cream sandwich. Bathing suit, sun screen and towel are required. Great for children in grades 4-8. Concession stand and souvenir shop available.

Thursday, June 28 - SWIM VENTURE #1 to the Pascack Valley Swim Club. Transportation is not provided to the Pool or After Care. Enter the Swim Club at 11am. Wear swim suit, bring a towel and sun screen. Fee: \$8.00, plus \$1.25 for each slice of pizza. Refreshments to purchase are available at the snack stand. Pick up promptly at 3:00pm. Swim Club members must register as well (no entrance fee). Rain Date: Friday, June 29.

Thursday, July 5 - SWIM VENTURE #2 Rain Date: Friday, July 6.

Monday, July 9 - MONTVALE LANES Meet at 14 Grand Ave. at 12:45pm. Fee: \$6.00 for 2 hours of bowling and shoe rental. Bring a bag lunch or purchase food at the snack stand. Pick up at 3:00pm.

Tuesday, July 10 - DARLINGTON PARK SWIM, Mahwah - Bus leaves at 9:00am and returns at 3:00pm. Fee: \$15.00 includes admission and lunch. Bathing suit, sun screen and towel are required.

Thursday, July 12 - SWIM VENTURE #3 Rain Date: Friday, July 13.

Monday, July 16 - MOVIE DAY at Westwood Cinemas - We will meet in front of the theater at TBD time. The Movie will be an appropriate, current release. Fee: \$5.00 includes admission, popcorn, and a small soda. Pick up time TBD.

Tues. July 17- SPLASHPLEX, East Hanover, NJ - Bus leaves at 9:00am and returns at 4:00pm. Fee: \$45.00 includes admission, rides, \$5.00 card for indoor games and food voucher. Concession stand available. Bathing suit, sun screen & towel are required. Great for children in grades 4-8.

Wednesday, July 18 - SPLASH PARTY at the Swim Club (6-9pm) – Enjoy a fun evening of swimming, DJ and food for only \$5.00. Great for all the children in grades 4-8

Thurs. July 19 - SWIM VENTURE #4 Rain Date: Friday, July 20.

Monday, July 23 - MONTVALE LANES Meet at 14 Grand Ave. at 12:45pm. Fee: \$6.00 includes 2 hrs of bowling and shoe rental. Bring a bag lunch or purchase food at the snack stand. Pick up at 3:00pm.

Tuesday, July 24 - SPLASHDOWN BEACH WATER PARK, Fishkill, NY - Bus leaves at 8:30am and returns at 4:00pm. Fee: \$45.00 includes admission and food voucher. Concession stand available. Bathing suit, sun screen and towel are required. Great for children in grades 5-8.

Thurs. July 26 - SWIM VENTURE #5 Rain Date: Friday, July 27.

Monday, July 30- ICE SKATING at FRITZ DIETL - Meet at 639 Broadway at 12:45pm. Fee: \$10.00 includes admission and skate rental. An *Ice Capades* performer and professional skating coach will assist the children. Pick up at 3:00pm. Wear pants, socks, sweatshirt, gloves.

Tuesday, July 31 - LIBERTY SCIENCE CENTER, Jersey City, NJ - Bus leaves at 9:00am and returns at 3:30pm. Fee: \$25.00 includes all the latest science exhibits and IMAX Theatre.. Bring a bag lunch or purchase at cafeteria. Souvenir Shop is available. Visit www.sc.org for more information.

Thurs. August 2 - SWIM VENTURE #6. Rain date: Friday, August 3.



2018 PRE-SCHOOL CALENDAR










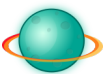






MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
JUNE 25 1st Day Meet the Staff 	JUNE 26 CRAZY HAT DAY 	JUNE 27 STORY TIME 	JUNE 28 LET'S PLAY SPORTS 	JUNE 29 HAWAIIAN WATER SLIDE Free Ice Friday
JULY 2 BUBBLE DAY 	3 Wear a costume to story day	4 CLOSED Happy 4th ! 	5 DISNEY DAY 	6 WILD RAPIDS Free Ice Friday
9 SEA LIFE COMES TO CAMP! 	10 PIRATE OR PRINCESS 	11 STORY TIME 	12 SIDEWALK CHALK ART FOOD DRIVE 	13 WIPEOUT WATER SLIDE Free Ice Friday
16 HAWAIIAN LUAU 	17 SIMON SAYS 	18 STORY TIME 	19 ANIMALS 	20 KAHUNA WATER SLIDE Free Ice Friday
23 EVERYONE'S BIRTHDAY 	24 DJ DANCE PARTY 	25 SPACE ODYSSEY PLANETARIUM 	26 BRING A FAVORITE STUFFED ANIMAL 	27 TROPICAL WATER SLIDE Free Ice Friday
30 PARACHUTE FUN 	31 TALENT SHOW 	August 1 SUMMER CARNIVAL 	2 BBQ @ BERKELEY Free Hot Dogs/Drinks	3 Water Slide STAFF APPRECIATION DAY



2018 K-3 @ BERKELEY SCHOOL CALENDAR



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
JUNE 25 1st Day Meet the Staff 	JUNE 26 CRAZY HAT DAY 	JUNE 27 BUBBLE DAY! 	JUNE 28  SIDEWALK CHALK & FACE PAINTING	JUNE 29  HAWAIIAN WATER SLIDE Free Ice Friday
JULY 2  CELEBRATE OUR 50th STATE	3  STARS & STRIPES	4 CLOSED  HAPPY 4th !	5  HALLOWEEN @ CAMP	6  WILD RAPIDS WATER SLIDE Free Ice Friday
9 REPTILES OF ALL KINDS AT CAMP!	10 PIRATE OR PRINCESS 	11 TIE DYE DAY Please bring a white T-shirt	12 MOVIEDAY and  FOOD DRIVE	13 WIPEOUT WATER SLIDE  Free Ice Friday
16 TV WEATHERMAN 	17 RECYCLING 	18 DISNEY DAY 	19 ANIMALS 	20 KAHUNA WATER SLIDE  Free Ice Friday
23 FIRE DEPT WETDOWN 	24 DJ DANCE PARTY 	25 SPACE ODYSSEY PLANETARIUM 	26 WILD WEST DAY 	27 TROPICAL WATER SLIDE  Free Ice Friday
30 SPORTS CHALLENGE 	31 TALENT SHOW 	AUG 1 SUMMER CARNIVAL & PHOTO BOOTH 	2 PIZZA PICNIC 	3 Water Slide STAFF APPRECIATION DAY 



2018 BROOKSIDE PARK CALENDAR



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
JUNE 25 1st Day Meet the Staff 	JUNE 26 BEGIN MURAL PROJECT 	JUNE 27 LAND OF MAKE BELIEVE 	JUNE 28 SWIM VENTURE Pascack Valley SWIM CLUB	JUNE 29  Free Ice Friday
JULY 2 JULY 4TH EVENTS 	3 FACE PAINTING & TATTOOS 	4 CLOSED Happy 4th ! 	5 SWIM VENTURE 	6 TIE DYE DAY Please bring a White T-shirt Free Ice Friday
9 MONTVALE LANES 	10 DARLINGTON PARK 	11 TIE DYE DAY MAKE UP	12 SWIM VENTURE 	13 EVERYONE'S BIRTHDAY Free Ice Friday
16 PASCACK THEATRE 	17 SPLASHPLEX 	18 SPLASH PARTY 6-9 PM Pascack Valley Swim Club	19 SWIM VENTURE 	20  SUMMER FOOD DRIVE Free Ice Friday
23 MONTVALE LANES 	24  SPLASHDOWN BEACH WATERPARK	25 Westwood FD WETDOWN 	26 SWIM VENTURE 	27 CAMP OLYMPICS Free Ice Friday 
30 FRITZ DIETL 	31 LIBERTY SCIENCE CENTER 	AUG 1 SCAVENGER HUNT 	2 SWIM VENTURE 	3 STAFF APPRECIATION DAY 

COUNSELOR-IN-TRAINING PROGRAM

The Summer Playground Program offers incoming 9th or 10th graders an opportunity to join our staff as CIT's. This volunteer position will allow students to gain hands on experience, while working alongside a paid counselor. They will learn how to supervise a group of children and plan activities for them throughout the summer. Please fill out an application form at the Recreation Dept. Please note that there are a limited number of positions available, and CIT's are not guaranteed employment in the Summer Program the following year.



SUMMER CONCERT SERIES

Veteran's Memorial Park - Thursdays 8:00 pm



Hackensack
Meridian Health
Pascack Valley Medical Center



June 21 - Reminisce - (Oldies)
June 28 - Route 80s Band
July 5 - Soul Groove
July 12 - Tequila Rose (Country)
July 19 - Tramps Like Us (Springsteen)
July 26 - Beginnings (Chicago)



SUMMER MOVIES IN THE PARK

Veterans Memorial Park - Thursdays 8:00pm



**FREE
POPCORN**

August 2 - Inside Out (2015) PG
August 9 - Wonder Woman (2017) PG-13
August 16 - The Princess Bride (1987) PG
August 23 - Rudy (1993) PG

CareOne at Valley



A CareOne Senior Care Center

WESTWOOD



2018 SUMMER CAMPS

*Listed below are private camps held in the Community Center (CC)
AUGUST 6-10 unless noted otherwise.*

RUMBLE IN THE JUNGLE ART CAMP

Paint and create on the wild side! Bring your best imagination and learn about the rainforest while you create animals, insects, reptiles, flowers and much more. Learn new art techniques and explore with clay to create friendly sloths, toucans, snakes, piranhas plus build a tree house. Please provide a nut-free snack/beverage for your child. Camp is held from 9:30am-12:00pm for children in Grades K-5 at the CC. \$165.

GOLF & TENNIS CAMP

TGA-Premier Golf & Tennis is hosting this full day Camp at Westwood H.S. for children Grades K-8. TGA coaches teach the games of golf and tennis in a fun, non-intimidating environment. Campers will have the option to stay for the full day and try their hand at both sports or just do a half day, one sport camp. Tennis will be held from 9am-12 Noon and Golf will be held from 12:30-3:30. Campers will be broken up into smaller groups based on their age and skill. All skill levels are welcome. TGA provides all equipment.

Aug 6-9 (Mon-Thurs, Friday Rain Date) \$269 for both camps / \$159 single camp.

USSI MULTI-SPORTS CAMP

This camp is returning for its 11th year teaching and playing 15 sports in one week at Brookside Park. Ages 5-11 can choose: 9am-4pm - \$199.00; 9am-12:30 - \$169.00;

Ages 3-5 is 4:30-5:30 - \$90.00. All children receive a t-shirt.

For more information visit www.ussportsinstitute.com. Rain site is the CC.

ELECTRICITY, MAGNETMANIA & MORE

Learn all about electronics, magnetism and more in this fun and educational hands-on workshop. Take part in our Minds in Motion electronic lab and take home your very own circuit kit. Build up to 100 exciting projects during class such as a flying saucer, alarm and a doorbell. Fee is \$160.00. Grades 2-6 from 9:30-12:30 at the CC.

JEDI ENGINEERING

The Force Awakens in this introductory engineering course for young Jedi! Design and build projects such as LEGO® X-Wings, R2 Units, Energy Catapults and Defense Turrets. Create motorized and architectural projects with imagination and engineering to defeat the Empire! Fee is \$155.00 Gr K-2 from 9am-12 Noon at the CC.

JEDI MASTER ENGINEERING

The Force Awakens in this advanced engineering course for young Jedi! Discover key engineering concepts such as gear trains, worm drives, pneumatics and eccentric motion. Build LEGO® X-Wings, AT-AT walkers, Pod Racers, Star Destroyers, Cloud Cities, Settlements, Fortresses and other complex machines. Fee is \$155.00 for Grades 3-5 from 1pm-4pm in the CC.

COLORFUL WARRIORS

Join Colorful Warriors for an Art and Movement Camp! Each day we will create a unique one of a kind masterpiece using various art materials and techniques. We will also learn yoga, play games and encourage healthy bodies through movement. Grades K-4: 9:30am-12:30pm, \$175.00; 9:30am-3pm, \$265.00 at the CC